

## WHO SHOULD ATTEND

Senior staff, Empowered Officials, licensing and compliance personnel will gain valuable insights into establishing and managing the company's compliance plans and requirements, by attending this two half day course focusing on the requirements of the ITAR from a compliance perspective. The program will be particularly valuable to individuals from small companies needing to understand the fundamentals of the ITAR from a compliance perspective.

Learn from our seasoned professionals with over 100+ year's combined experience in ITAR licensing and compliance requirements including training programs and audits.

## ABOUT THE PRESENTER

**Jenny Hahn, President** - Since joining FD Associates in 1992, Jenny has assisted exporters with a variety of licensing and compliance requirements. Jenny has expertise and experience in various technologies including aircraft, parts and components, night vision equipment, satellite parts and components, ballistic/armored equipment, firearms/ammunition, propulsion systems for missiles and Intelligence Surveillance and Reconnaissance equipment and various weapon systems. Jenny is the lead trainer at FD Associates. She has conducted numerous workshops on Export Control Reform since its implementation, October 15, 2013. In addition, she assists companies in establishing compliance programs and is the company lead on audits and provides on-site training in the requirements of the ITAR and EAR.

Other key FD Associates staff may provide training.

# Registration

**Fee: \$1000**

*(Fee includes PowerPoint Presentation, handouts and ITAR, provided prior to the training)*

Name \_\_\_\_\_

Title \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

\_\_\_\_\_

City, State, Zip, Country \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**Sign up via paypal on our website or  
Email this registration form to  
[info@fdassociates.net](mailto:info@fdassociates.net)**

**Registration can only be accepted  
on receipt of payment.**

**Attendees may switch to another class NLT  
one week prior to the beginning of training.  
No refunds will be provided.**

**Spread the knowledge!  
Register three attendees from the same  
company, the fourth can attend at no cost.**

**For more information, please contact us  
at 703-847-5801 or email at  
[info@fdassociates.net](mailto:info@fdassociates.net).**



**FD ASSOCIATES, INC.**

**ITAR Compliance Programs**

**Advisors in Export Compliance and  
Licensing**

**April 29—30, 2025  
Live Stream Webinar**

Enroll now for the two half day live stream webinar/workshop focusing on the International Traffic in Arms Regulations (ITAR) requirements for compliance programs.

This will be a top-down look at the ITAR from a compliance perspective, focused on compliance requirements for exporting defense articles, technical data and defense services.

We will provide an in-depth look at key elements of a compliance program meeting Department of State expectations including audit plans, training programs, voluntary disclosures and exporting against specific ITAR license authorization types.

**Training conducted via live stream webinar  
using the ZOOM platform**

# WORKSHOP AGENDA

## ITAR COMPLIANCE PROGRAMS

### DAY ONE

9:00 - 9:30—Introductions

9:30 - 11:45 - COMPLIANCE REQUIREMENTS

- Registration and amendments
- Compliance Programs
- Compliance Procedures
- Foreign Persons (Employees and Visitors)
- Technology Control Plans

11:45 - 12:15 - BREAK

12:15 - 1:00 - Training Programs

### DAY TWO

9:00 - 9:30—Review Day One & Questions

9:30 - 11:00 - COMPLIANCE REQUIREMENTS

- Audits
- Voluntary Disclosure
- Fines & Penalties

11:00 – 11:30 - BREAK

11:30 - 1:00 - COMPLIANCE REQUIREMENTS

- Hardware Exports
- Technical Data Exports
- Defense Services Exports
- Case study

## ABOUT FD ASSOCIATES

FD Associates was established in 1990 for the purpose of providing assistance and guidance to small and medium size companies in licensing and compliance with the International Traffic in Arms Regulations (ITAR) and the Export Administration Regulations (EAR).

We offer assistance with:

- Commodity Jurisdiction requests and product classifications
- State Department Registration
- Preparation of license applications and technical assistance agreements
- Training
- Establishment of Compliance Plans and Procedures
- Internal audits, gap analysis and procedures review
- Voluntary Disclosures

FD Associates' staff are highly knowledgeable in the requirements of both the ITAR and the EAR. We have extensive hands-on experience in the licensing of a variety of equipment to a broad range of destinations under these regulations and can offer practical guidance and advice.

We are available to provide company specific training on the requirements of the ITAR and the EAR. We can assist with audits and procedures to help companies ensure compliance with the regulations.

**Contact us at 703-847-5801 or email  
Info@fdassociates.net for more information.**

*Past attendee comment "The information and the way its presented is "awesome" and easy to understand. I enjoyed the classroom type setting and the engagement and interaction of the group."*

*Past attendee comment: "It was obvious the presenter is very knowledgeable and I gained good solid information"*